



## **BAYAN Pacific Northwest Community Self-Defense and Wellness Program**

### **Contract for Project Coordinator Position**

**Project Description:** This is a series of self-defense classes focusing on empowerment and self-determination, designed specifically for LGBTQ people and survivors of gender-based violence. This series will focus on communication, boundary-setting and practicing consent, promoting healthy relationships based on trust and respect. There will also be a physical component of building confidence and strength through conditioning and practicing self-defense skills.

**Job Description:** This person will oversee the project and implement the work plan. This includes hiring an Outreach Coordinator and Instructors, scheduling the facilitator's training, scheduling the classes and securing the venue. They will be reporting to the Fiscal Sponsor Organization. They will be working an estimated total of 75 hours, at the rate of \$18/hr. (\$1350 total)

### **Contract Goals/Major Deliverables**

The Project Coordinator will ensure that the goals of the Community Self-Defense and Wellness Program are reached by the end of the project May 1, 2015:

- At minimum 36 total participants in 30 classes
- At minimum 25 volunteers engaged
- 10 community organizations involved

The Project Coordinator will coordinate the steering committee of volunteers to implement the workplan, supervise the Outreach coordinator, manage logistics of meetings and trainings, and be responsible for invoicing and reporting to the fiscal sponsor and funder by due date.

**Please send resume and cover letter to [j.a.mangaliman@gmail.com](mailto:j.a.mangaliman@gmail.com)**